

## OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

**Decision Reference No: AHWB.011.2020\_Covid-19 Block Booking of Care Home Beds**

**BOX 1**

**DIRECTORATE:** Adults Health and Wellbeing

**DATE:** 27<sup>th</sup> April 2020

**Contact Name:** Kathryn Anderson-Bratt

**Tel. No.:** 01302 737013

**Subject Matter:** Covid-19 Block Booking of Care Home Beds

**BOX 2****DECISION TAKEN**

To block book 8 additional care homes beds in Gattison House on a temporary basis, until 31<sup>st</sup> May 2020, to support the hospital discharge process through the Covid-19 response and will be reviewed on an ongoing basis.

**BOX 3****REASON FOR THE DECISION**

During the Covid 19 response, changes have been made to the hospital discharge process to support the flow within the Health Service. There are individuals identified that will need support from Social Care through a care home placement.

For patients within hospital that have a negative Covid test where a care home is their normal residence, they will be supported, wherever possible, to return to their own care home. Unfortunately for some of these residents, for the short term, that will not be possible as their own care home may be dealing with an outbreak of Covid 19 and there would be an increased risk to the resident.

For these residents, an alternative care home placement will be needed for the short term until their own home is free of the outbreak.

All older people care homes within Doncaster were asked if they would want to provide a level of block booked beds, to ensure availability when needed, and the ability to support a swift discharge from hospital. Of the 17 homes that expressed an interest, only 4 homes have immediate

availability, are not currently dealing with an outbreak and can demonstrate the ability to isolate residents.

Of these 4 homes, one can only offer 2 beds, one is unwilling to take admissions from hospital and the other has been identified to provide additional capacity to the Clinical Commissioning Group (CCG) for the D2A (Discharge to assess) pathway.

Gattison House (provided by Runwood Homes) is able to provide 8 block booked residential beds within the home with immediate effect, which can be used for Covid negative residents.

These short stay beds could also be used for someone who is Covid negative being discharged from hospital whose normal place of residence is in the community, who is unable to be isolated at home for the required 14 days.

These beds would be purchased on a block arrangement and we would look to recoup the costs from the CCG, as they would be linked to supporting hospital discharge.

The provider is willing to accept standard residential rate for the beds and therefore the weekly cost would be £4,284.16 (£535.52 x 8)

The arrangement would be kept in place until there is a significant decrease in the numbers of residents from care homes admitted to hospital, or until such time that the beds are consistently not utilised. The provider is aware of this and is able to step down the beds with a weeks' notice.

The bed usage will be monitored and the provider will be required to provide a daily update of the beds utilised, including admissions and discharges planned.

#### **BOX 4**

##### **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

One alternative is to continue to purchase services for these individual residents on a spot purchase basis, however, as the residents are only requiring short term stays it is unlikely other homes would support this due to the level of input required to produce care plans etc. when the resident would be returning to their usual residence as soon as possible.

#### **BOX 5**

##### **LEGAL IMPLICATIONS**

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do.

Section 111 of the Local Government Act 1972 gives the Council power to purchase goods and services.

The Care Act 2014 places a duty on Councils to meet the care needs of Service Users within its area and by block purchasing beds in the way described in this report will support the hospital discharges during Covid 19.

The report author is advised to have in writing confirmation from CCG that CCG will reimburse the Council for the costs referred to within this report.

**Name:** \_\_Nichola Varty\_\_      **Signature:** \_by email\_      **Date:** 19<sup>th</sup> May 2020

Signature of Assistant Director of Legal and Democratic Services (or representative)

## **BOX 6**

### **FINANCIAL IMPLICATIONS:**

As identified in Box 3 above the weekly cost of this decision is £4,284.16. This is based on commissioning 8 beds per week at the current contracted rate for a standard residential care placement (£535.52 per week).

Understandably given the circumstances it is not possible to identify the likely end date of this arrangement so it is not possible estimate the likely full cost. However it is expected that all expenditure incurred on this decision will be reclaimed from the NHS via Doncaster CCG.

The purpose of commissioning the block booking of beds is to facilitate hospital discharge and so it is intended to reclaim the cost from the additional funding the NHS has made available to the CCG for this purpose. This approach has been discussed and is supported by the Deputy Chief Finance Officer of Doncaster CCG.

Therefore the cost of this decision to the Council is expected to be nil, with any cost incurred reclaimed via the CCG.

**Name:** Paul Williams      **Signature:** \_by email\_      **Date:** 19/05/20

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

## **BOX 7**

### **OTHER RELEVANT IMPLICATIONS**

 N/A

**Name:** \_\_\_\_\_      **Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

Signature of Assistant Director (or representative)

**ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.**

**BOX 8**

**EQUALITY IMPLICATIONS:** (To be completed by the author).

All providers were given the opportunity to express an interest in providing the block booking arrangements. The decision to award to Gattison House is based on the availability and number of beds and at the current time they have no Covid outbreaks with either staff or residents.

**BOX 9**

**RISK IMPLICATIONS:** (To be completed by the author)

There is a risk residents will not be supported to be discharged from hospital in a timely manner which could result in delayed discharges and additional risks to the residents from remaining within a hospital environment longer than is necessary.

**BOX 10**

**CONSULTATION**

The Director of Adult Social Care has been consulted throughout this process.

**BOX 11**

**INFORMATION NOT FOR PUBLICATION**

In accordance with the Freedom of Information Act 2000, it is in the Public's interest for this decision to be published in full, redacting only the signatures.

**Name: Gillian Parker\_\_ Signature \_by email\_\_\_ Date: \_02/06/2020**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12**

**BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR: NO

(If YES please list and submit these with this form)

**BOX 13  
AUTHORISATION**

Name: Phil Holmes Signature:  Date: 18/06/2020

Director of Adults Health & Wellbeing

**Does this decision require authorisation by the Chief Financial Officer or other Officer**

**YES/NO**

**If yes please authorise below:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chief Executive/Director/Assistant Director of \_\_\_\_\_

**Consultation with Relevant Member(s)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Designation \_\_\_\_\_

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

**Declaration of Interest YES/NO**

**If YES please give details below:**

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.**

**Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.**

**It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.**